

**Northern Collegiate Institute Evacuation Proposal**

Attention Church Board Members:

Grace United Church

990 Catchart Blvd,

Sarnia ON

N7S 2H2

In the event of an emergency that would require Northern Collegiate Institute and Vocational School to evacuate, we propose the following:

- Evacuate 500-800 students to your building, temporarily.
- Set a command center in your office to facilitate student departure.
- Please note that medically fragile students and students with significant learning disabilities will be evacuated to another LKDSB facility. These students would only attend your building if *all* local LKDSB facilities were closed.
- We expect that students will depart promptly, via private vehicles, from your back parking lot off Indian Rd.
- For those that are not picked up individually, we will facilitate bus pick up at your location. 11 busses to be stacked in your back parking lot.
- We would be covered by insurance.
- We would provide help/support with facility maintenance and cleanup.
- We would provide our network, information, staff support and administrative assistant support to facilitate safe arrival/departure from your building.

We look forward to working with you. Thank you for your consideration.

Please let us know if we are approved to proceed with this plan.

Sincerely,



Marty Pasmore

Vice-Principal

NCIVS



**Northern Collegiate Institute and Vocational School**

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